

1 **PRAXIS FIDES MUTUAL BENEFIT ASSOCIATION, INC.**

2 #35 Paseo del Congreso, Catmon, City of Malolos, Bulacan

3 Tel No. (044) 791-3558; (044) 662-4288

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5 **MINUTES OF THE SPECIAL MEETING OF THE BOARD OF TRUSTEES**

6 December 9, 2022

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8 **In attendance:**

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10 **Fr. Romualdo Go** - Chairman of the Board  
11 **Ms. Julieta Cruz** - Vice-Chairman of the Board  
12 **Ms. Ma. Estela Santos** - Trustee/ Secretary  
13 **Mr. Allan Martin** - Trustee/Treasurer  
14 **Ms. Virginia Saclot** - Trustee/Auditor  
15 **Ms. Emilia Pasco** - Independent Trustee  
16 **Ms. Liberty Bardinias** - Independent Trustee  
17 **Mr. Gener Luciano** - President  
18 **Ms. Maricel Samson** - Corporate Secretary  
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21 **I**  
22 **PLACE AND TIME OF MEETING**

23 This special meeting of the Board of Trustees of Praxis Fides Mutual Benefit Association, Inc. was held  
24 on December 9, 2022 at 12:00 PM at Pork Chop Express Grill House Parulan, Plaridel, Bulacan.  
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27 **II**  
28 **PRESIDING OFFICER AND SECRETARY**

29 The Chairman of the Board Fr. Romualdo Go presided over the meeting, while Ms. Maricel Samson,  
30 Corporate Secretary, recorded the minutes of the proceedings.

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32 **III**  
33 **PRESENCE OF QUORUM AND CALL TO ORDER**

34 Chairman Fr. Romualdo Go called the meeting to order with an opening prayer at 1:00 PM led by  
35 Trustee Emilia Pasco. All the trustees were present and the meeting, having been duly convened,  
36 was ready to proceed with business.

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38 **IV**  
39 **CONSIDERATION OF THE MINUTES OF THE PREVIOUS MEETING HELD ON NOVEMBER 24, 2022**

40 The minutes of the regular meeting of the Board of Trustees held on November 24, 2022 was  
41 provided in advance for the members' perusal and consideration.

42 Whereupon, upon motion made by Vice-Chairman Julieta Cruz, duly seconded by Trustee Virginia  
43 Saclot and unanimously adopted, the minutes was approved.

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45 **V**  
46 **PRESIDENT'S REPORT**

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48 **1 PF REVALIDATION OF TAX EXEMPTION**

49 As of December 01, 2022 the Association submitted already for compliance to the BIR the



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Letter Requesting for Tax Exemption Certificate. The said Tax Exemption Certificate will be awarded to the Association after the BIR has reviewed the documents & the transactions for the year 2021.

Our letter mentioned important justifications why the Association as a Non-Stock Corporation continue as tax exempt such as:

- that PFMBAL is a non-stock, non-profit corporation operated solely for mutual purposes which include the following:
  - i. to foster brotherhood and mutual assistance to members;
  - ii. to encourage the habit of thrift and savings among members; and
  - iii. to provide financial material aid and comforts to members and their families in cases of losses, disability, necessities, unemployment, old age, as may be authorized by statutes or regulations prescribed by competent authority.

-that the income of the association is distributed pro-rata as earnings on equity of members. It is also reported that the sources of income of the association include the following:

1. Contributions and membership fees from members;
2. Investment earnings; and
3. Donations from members.

- also provided is the attachment of Letter of Exemption which was issued to the company dated July 21, 1995 S26-168-95.

- also provided is a notarized Certification Under Oath certifying for the association the ff:
  - i. The Association as a non-stock, non-profit corporation operated solely for mutual purposes.
  - ii. The Association's contemplated expenditures;
  - iii. The Association's revenues with detailed descriptions;
  - iv. The amount of income, compensation, salaries or any emoluments paid by the Association for the year 2021.

The BIR will notify the association of the result of the revalidation after 30 days.

*Selected PF agents start withholding taxes in 2022.*

**2 STOCKS' Historical Performance**

Period	Broker	Gain from Sale	Dividends	Total
2001-2022	Abacus Sec	61,680,385.47	9,067,053.18	70,747,438.65
2014-2022	COL Find	2,269,519.35	2,109,593.93	4,379,113.28
2017-2022	JSG Sec	3,268,202.78	5,030,005.97	8,298,208.75
				<u>83,424,760.68</u>



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The above picture shows that for 22 years of PFMBAI the association's running\_earnings from Stocks is @P83.4M! Or almost P3.8M ave per year from three (3) brokers. For the last ten years the Philippine economy & the World Crisis both affected the Stock Market performance giving lesser returns to the stocks investments. PF is considerably still lucky that the above income favored the association and its members during short times when the market is high! This source of income still gave a remarkable contribution as one of the Association's sources of revenues for the last 22 years.

<u>Holdings as of</u> <u>End_Oct2022</u>	<u>Broker</u>	<u>Acquisition</u>	<u>FMV</u>	<u>Diff Gain(Loss)</u>
	Abacus Sec	37,117,699.07	16,823,542.86	- 20,294,156.21
	COL Fincl	7,805,206.95	3,852,925.00	- 3,952,281.95
	JSG Sec	<u>46,894,779.67</u>	<u>39,208,169.00</u>	- <u>7,686,610.67</u>
		91,817,685.69	59,884,636.86	- 31,933,048.83
		100%	65%	-35%

*James Agustin*

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The above picture shows the Running\_FMV of the holdings as of End Oct2022 versus the Acquisition Cost. The following should be noted as presented above:

- i.) The Total Holdings is @ P91.8M (this is an amount not exceeding the 10% proportionality versus the Association's Assets as of Prev Yr. End (@1.1B);
- ii.) The FMV is as of End of Oct 2022, and may change from time to time. What will be reflected in the books is the Dec 31, 2022 pricing;
- iii.) The third column shows the Diff - paper losses @ P31.9M which signifies for a down market! The "losses" are only paper losses computed by deducting the FMV from the Acquisition Cost.

The amount of loss is a running amount & not shouldered all at one time, part was shouldered in prev yrs. The paper loss is now @35% or in other words the current holdings has a buffer of 1/3 of its acquisition price. Gain maybe recorded in the books once the FMV exceeds the previous FMV.

*James Agustin*

**3 IC Approval of PF Lot Purchase**

During a zoom meeting with the IC Investment Division Chief Mr. Japhet Ancla and Senior Specialist sir Rey, the Division can only give a go signal to the company for purchasing the property. According to them the assessment whether the property to be purchased is an Admitted Asset or not will depend on the usage of the property after its purchase.

According to them the clearance to seek approval of the purchase is already closed. PFMBAI will from time to time update the division as to the use of the property and for possible improvements the association may improve thereon.

*James Agustin*



118 The property being presented to them for purchase is the Balasing property with 4,561 sqm worth  
 119 ₱3,300 per square meter from the seller Gemma Alveyra (sister of AR Imelda Cruz). The IC  
 120 personnel's were informed that the association's preferred uses are the following:

- 121 Project's Concrete Plan  
 122 1. Satellite Office of PFMBAI  
 123 2. Parking Space  
 124 3. Venue for Assemblies

125 Once this proposal is approved the following steps are needed to be done and secured:

- 126 i. Formal Letter of Request to the IC and Supporting Documents Re Acquisition of  
 127 Property;  
 128 ii. Certified True copy of the property being purchased from the RD;  
 129 iii. Relocation of the property;  
 130 iv. Copy of Deed of Absolute Sale & Payment  
 131 v. Estimates, Feasibility Study  
 132 vi. Acceptance of Bids & Project Implementation  
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134 To do regarding lot acquisition:

- 135 1. Secured a certified true copy of title from Register of Deeds.  
 136 2. Credit Investigation (CI) report from licensed appraiser or relocation report from Geodetic  
 137 Engineer.  
 138 3. Board of Trustees site visit.  
 139 4. Seller and buyer agreement.  
 140 5. Design of the building (deferred)

141 **4 PFMBAI's Donation of IM to the Diocesan Retirement Home for Priest**

142 Pls refer to the CSR Report.

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 144 **5 PF Employees' 2022 Loyalty Incentives**

145 For 2022 there are six (6) PF Employees who celebrated their anniversaries of employment in the  
 146 association namely:  
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	Date Hired	Service Years	Loyalty Incentive
1 Saamong, Aaron Angelo C.	2/28/2017	5 years	6,288.76
2 Morales, Rafael B.	6/1/2007	15 years	46,148.06
3 Gaddi, Melody T.	6/18/1997	25 years	143,022.20
4 Alamis, Chena S.	3/7/2017	5 years	5,997.36
5 Gumatay, Jeddhalyn D.	12/7/2017	5 years	6,003.58
6 Carpio, Shiela Marie D.	8/8/2017	5 years	6,003.58
			<u>213,463.54</u>

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 149 The above table shows the amount of the Loyalty Incentives using the New Basic Salary only as basis.  
 150 Compared to the old salary (supposedly @₱258,449.88), the association has a savings in the amount  
 151 of ₱44,986.36 (f).  
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 154 Compared to the Accruals as of Dec 2022 (@₱266,203.08) the amount of Loyalty Incentives Due @  
 155 ₱213,463.54 the Association saves an amount equivalent to ₱52,739.56 (f).  
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*[Handwritten signatures and initials on the right margin]*



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The Board of Trustees approved the released of PF Employees 2022 royalty incentives. It was a benefit approved then that the present BOT respected and honored.

VI  
COMMITTEE REPORT

CSR Committee

1. **Vitamic C with Zinc distribution update**

The Kalusugan Program, Vitamin C with Zinc distributed to the ACs/ARs and to their chosen beneficiaries last October 2022.  
A total budget of P 200,000.00 was appropriated to more or less 2,000 members who benefited from the free supply of vitamins.

2. **Scholarship program**

The Kaalaman Program Scholarship package design to assist Praxis Fides members in availing free trainings to various institutions did not materialize.  
The committee decided the project will be favourable if we offer and look for scholars that will earn a degree like John Carlo Sayo (MIS Officer).

3. **Evaluation of CSR projects 2022 and Annual Planning for 2023**

Chairperson Ma. Estela Santos proposed an evaluation for 2022 projects and annual planning for 2023 on January 13, 2023.

4. **Fund allotment for Retirement Home**

Chairperson Ma. Estela Santos relayed to the committee that there is continuous construction of retirement home in Bulacan intended to our retired priests and that Praxis Fides MBI will donate the amount of One Million Pesos (P1,000,000.00) to be given twice or Five hundred Thousand Pesos (P 500,000.00) starting this year. This action is thru Corporate Social Responsibility of the Association and to consider this project as the initial project of the 7Ks of CSR which is Kabahayan.

*The allocated budget for Corporate Social Responsibility (CSR) yearly is 2.5% of the income of the Association. It is the only budget of Corporate Social Responsibility per year that will be replenished.*

VII  
AGENDA

Board of Trustee's year end Christmas Party

VIII  
OTHER MATTERS

1. **Schedule of BOT Meetings for year 2023**  
For ACGR Compliance

*Quino*  
*Francis*  
*Ma. Estela Santos*  
*Ma. Estela Santos*  
*Ma. Estela Santos*  
*Ma. Estela Santos*



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**SCHEDULE OF BOT MEETINGS  
for year 2023**

<b>REGULAR MEETINGS</b>	<b>SPECIAL MEETINGS</b>
January 27, 2023	February 24, 2023
March 31, 2023	April 28, 2023
May 26, 2023	June 30, 2023
July 28, 2023	August 25, 2023
September 29, 2023	October 27, 2023
November 24, 2023	December 15, 2023

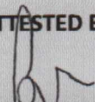
**IX  
ADJOURNMENT**

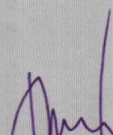
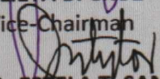
There being no other matters to discuss, the meeting was adjourned at 5:30 PM with a closing prayer and final blessing by Chairman Fr. Romualdo Go.

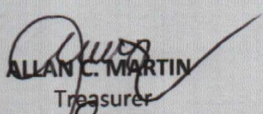
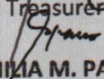
**MINUTES PREPARED BY:**

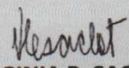
  
**MARICEL S. SAMSON**  
Corporate Secretary

**ATTESTED BY:**

  
**FR. ROMUALDO C. GO**  
Chairman of the Board

  
**JULIETA B. CRUZ**  
Vice-Chairman  
  
**MA. ESTELA T. SANTOS**  
Secretary

  
**ALLAN C. MARTIN**  
Treasurer  
  
**EMILIA M. PASCO**  
Independent Trustee

  
**VIRGINIA B. SACLOT**  
Auditor

**LIBERTY M. BARDINAS**  
Independent Trustee